



CAMPUS GUIDELINES

December 14, 2020

This policy applies to students, faculty, and staff participating in classes, meetings, and events occurring at the PC School of Pharmacy and the PC main campus. It also serves as supplemental guidance to students and faculty-preceptors at practice sites but is not intended to replace policies and procedures in place at these locations. In the event these guidelines are in conflict with those at the site, the site requirements will take priority. Students who have questions about differing policies at experiential sites should contact the Office of Experiential Education for guidance.

Learning with Physical Distancing:

Classroom space will be limited to no more than 50% occupancy per the maximum capacity allowed with seats spaced by approximately six feet to create appropriate physical distancing. Students will be required to maintain the same seat throughout the semester to facilitate contact tracing. All students must wear a face covering while in classrooms and other shared spaces within the building. Cohorts will remain in the same classroom as much as possible to minimize exposure to other cohorts and spaces, thereby allowing for a more structured cleaning regimen.

P1 and P2: In Person Learning

P3: Hybrid Learning

The cohort will be split into two groups (“blue” group and “garnet” group) and will alternate in-person attendance to all didactic classes on a weekly basis. Classes will be delivered synchronously to the greatest extent possible to allow for a consistent, structured learning environment for students. All students will come to campus for all exams. Exams will be scheduled in blocks for the cohort to the greatest extent possible.

Remote Learning

If remote learning is necessary, these arrangements will be communicated as quickly as possible to allow time to plan for this transition. The schedule for exams will be maintained as much as possible; exams will be delivered and proctored online.

Academic Environment Adjustments:

According to the CDC, individuals with certain conditions may have a higher risk of severe illness from COVID-19 infection. Those conditions may include:

- People with HIV
- Asthma (moderate-to-severe)
- Chronic lung disease
- Diabetes
- Serious heart conditions
- Chronic kidney disease being treated with dialysis
- Severe obesity
- Being immunocompromised

In addition, older adults may be at higher risk for more severe illness due to COVID-19.

A temporary special considerations learning plan may be requested from the Associate Dean for Academic Affairs (in consultation with course coordinators) by students who meet any of the following criteria:

- Documented high-risk of severe illness due to COVID-19 infection
- Pregnancy
- Primary caregiver for someone in a COVID-19 high-risk category
- Lack of access to childcare as a result of COVID-19

Policies for Physical Distancing:

Keeping space between you and others is one of the best tools we have to avoid being exposed to COVID-19 and to slow its spread. Since people can spread the virus before they know they are sick, it is important to stay away from others when possible, even if you have no symptoms. Physical distancing is important for everyone, especially to help protect people who are at higher risk of acquiring the infection. You should wear a face mask or face covering at all times while in a shared workspace/room. If more than one person is in a room, masks/face coverings should be worn at all times. A mask or face covering is not required if you are working alone in a confined office space. (Note: Workspaces in large, open areas—even if partitioned—are not considered confined spaces, and face coverings are still required. Example: research cubicles on second floor of administrative building, desks/tables located in hallways, etc.) Masks/face coverings should be used when inside any PC facility where others are present, including walking in narrow hallways where others travel and in break rooms, conference rooms, and other meeting locations.

Building Access:

At this time, the School of Pharmacy will remain locked. Please use your PC ID card to gain entry. Do not hold or prop open exterior doors for any other person.

Study spaces are available. Please remember to sign in on the sheet outside the space you will be using. Please clean before and after, the table, chairs, door handles, and any other spaces you come in contact with. Finally, remember that masks are required unless you are in the room with a close contact (roommate, significant other), and room capacities should be honored.

Use of restrooms should be limited to ensure at least six feet distance between individuals. Wash your hands thoroughly afterward to reduce the potential transmission of the virus.

Use of elevators should be limited where possible to avoid close proximity with others in a confined space. Those using elevators are required to wear a face mask or face covering regardless of traveling alone or with others. You should also avoid touching the elevator buttons with your exposed hand/fingers, if possible. Wash your hands or use alcohol-based hand sanitizers with greater than 60% ethanol or 70% isopropanol as the preferred form of hand hygiene upon departing the elevator.

Student violation of these guidelines may result in the following action:

- First incident - student provided a mask to wear; removed from class until screening completed
- Second incident - professional alert
- Third incident - professional warning
- Fourth incident - professional probation

Policies for Symptom Monitoring:

Students must conduct symptom monitoring every day before reporting to campus. You must be free of any symptoms potentially related to COVID-19 or have had evaluation and clearance by a physician to be eligible to report to campus.

At this time, these symptoms include one or more of the following:

- Cough
- Shortness of breath or difficulty breathing
- Fever (100.4°F or above, determined without the use of fever reducing medications)
- Chills
- Runny nose or new sinus congestion
- Muscle or body aches
- Headache, though not one caused by a chronic condition such as a migraine
- Sore throat
- Fatigue
- Nausea or vomiting
- Diarrhea
- New loss of taste or smell

If you have any symptoms, you should notify your instructor and go home immediately if you are on campus. If you experience symptoms before arriving on campus, stay home and contact and inform the course coordinator and the Associate Dean for Academic Affairs. Please seek medical attention in both situations.

Students will be asked to complete a questionnaire prior to the first day on campus, and approximately every two weeks thereafter until further notice. The form will be sent to the appropriate office.

If the student responds “Yes” to any of the questions on the screening questionnaire, the student should:

- Stay home. Notify the course coordinator of the absence due to completing the questionnaire.
- Do not return to campus or site until notified by the Associate Dean for Academic Affairs or the Executive Director of Experiential Education for guidance.
 - o The Associate Dean for Academic Affairs will review all questionnaires submitted by P1-P3 students to assess whether the student can attend on campus. The Executive Director of Experiential Education will review all questionnaires submitted by P1-P3 students to assess whether the student can report to their assigned rotation site.
 - o The Executive Director of Experiential Education will review questionnaires submitted by P4 students to assess whether the student can attend on campus or report to their assigned rotation site.

If a student arrives on campus without submitting the questionnaire, they will be removed from class and not allowed to return until the form and a temperature check have been completed.

Policies for Self-Isolation:

In addition to symptom monitoring, students need to recognize the ongoing nature of the COVID-19 threat and consider self-isolation for a period of 14 days if ANY of the below circumstances applies:

- Returning to the US after traveling in another country
- Returning from a trip on a cruise ship (ocean or river)

Students who have close contact¹ with someone diagnosed with COVID-19, should self-isolate for 14 days from the time of last exposure to the person with COVID-19 **except when that person lives in the same**

¹ Close contact is defined by the CDC as being within about 6 feet of a person diagnosed with COVID-19 for a cumulative prolonged period of time [that is, 15 minutes or more]. Close contact may occur while caring for, living

household as the student. In that case, the student should quarantine for a **minimum additional 14 days** after the end of the household contact's period of quarantine.

Students who have close contact with someone diagnosed with COVID-19 may end quarantine after 10 days as long as they remain asymptomatic without testing or may end quarantine after 7 days after receiving a negative test result (test should be no sooner than day 5 post exposure). In either case, students should continue to monitor symptoms for 14 days past exposure, wear a mask, maintain physical distance of at least 6 feet from others, wash their hands, and other preventive measures as indicated.

If you are asked or decide to self-isolate, you should stay home. Do not go to work, classes, experiential rotations, athletic events, or other social gatherings until you are told it is safe to return to normal activities at the guidance of your medical provider and once cleared by the Associate Dean for Academic Affairs and, if applicable, the Executive Director for Experiential Education and your site preceptor. Limit contact as much as possible. This also means limiting contact with persons living in your residence. Stay six feet away from other individuals at all times. Monitor yourself for signs of possible infection, including fever (100.4 degrees F or 38.0 degrees C or higher, measured twice a day), cough, or difficulty breathing. If you develop any symptoms of COVID-19 during this isolation period, avoid contact with others, and seek medical attention.

Policies for Return to Campus after Confirmed or Suspected cases²:

Approval for return to campus for students who have tested positive for COVID-19 or have had household contact with a COVID-19 case will be made based on local and/or individual circumstances. Strategies to use in making these decisions include (1) symptom-based (i.e., time-since-illness-onset and time-since-recovery); and/or (2) time-based (i.e., appropriate period of quarantine).

Symptomatic person with suspected or confirmed COVID-19:

- Symptom-based strategy. Exclude from campus until:
 - At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in symptoms (e.g., cough, shortness of breath); and,
 - At least 10 days have passed since symptoms first appeared for mild to moderate illness and not severely immunocompromised OR at least 20 days have passed since symptoms first appeared for severe or critical illness and/or severely immunocompromised.

Asymptomatic person with laboratory-confirmed COVID-19:

- Time-based strategy. Exclude from campus until:
 - 10 days have passed since the date of the first positive COVID-19 diagnostic test assuming s/he has not subsequently developed symptoms since their positive test. If they develop symptoms, then the symptom-based should be used.
 - 20 days have passed since the date of the first positive COVID-19 diagnostic test if severely immunocompromised assuming s/he has not subsequently developed symptoms since their positive test. If they develop symptoms, then the symptom-based should be used.

with, visiting, or sharing a health care waiting area or room with someone who has COVID-19. Close contact also means having direct contact with secretions [typically coughs and sneezes] from a person with COVID-19 regardless of the amount of time spent with the person

² Adapted from Updated guidance to end COVID-19 transmission-based precautions and healthcare worker return to work. South Carolina Department of Health and Environmental Control. Updated July 22, 2020. Accessed July 22, 2020. <https://www.scdhec.gov/sites/default/files/media/document/10470-CHU-07-22-2020-COVID-19.pdf>.

Guidance for Masks/Face Coverings:

A face covering or mask is defined as the following:

- 2- or 3-layer cloth face covering meeting CDC guidance
- 3-ply/other forms of disposable face mask
- Surgical mask
- N95 respirator mask
- R/P95, N/R/P99 or N/R/P100 (National Institute for Occupational Health (NIOSH) approved filtering mask)
- Face shield with mask

*At this time the CDC does not recommend the use of a face shield in place of a face mask nor do they recommend the use of a neck gaiter. Additionally, the use of masks with an exhalation valve or vent are not recommended by the CDC for source control.³

Disposable masks may only be worn for one day and then must be placed in the trash. Guidelines for proper use on how to wear, clean, and dispose of cloth coverings/masks are available at <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>.

Following CDC recommendations, PC requires all students to wear a face covering or mask when it is NOT feasible to maintain physical distancing measures provided elsewhere in these guidelines.

Faculty, staff, and students are required to wear a cloth face covering or mask that covers the mouth and nose when in the presence of others and in public settings where other physical distancing measures are difficult to maintain. Appropriate use of face masks or coverings is critical in minimizing risks to others near you. The cloth face covering/mask is not a substitute for physical distancing.

Due to the current short supply of disposable surgical/cotton masks, PC encourages all students to follow CDC guidance on creating your own cloth face covering. Cloth face coverings must only be worn for one day at a time and must be properly laundered before use again. Having a week supply of cloth face coverings can help reduce the need for daily laundering.

All students should wear a face covering/mask while on PC property at all times except the following:

- Students whose health or safety is put at greater risk by wearing a mask or cloth face covering and such condition is documented by a physician and no other reasonable accommodation is available. Students must contact the Associate Dean for Academic Affairs to provide documentation and to determine a reasonable accommodation.
- Students who are eating or drinking may remove their face covering as long as they are at least six feet away from others. If possible, students should clean/disinfect their hands before donning their face covering/mask again.

Personal Safety and Hygiene Practices:

³ Considerations for wearing masks. Centers for Disease Control and Prevention. Updated August 7, 2020. Accessed September 7, 2020. <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>.

In addition to the policies listed above connected to physical distancing, symptom monitoring, and the use of face coverings and masks, PC requires students to pursue additional personal safety practices that address the COVID-19 outbreak.

- Frequently clean hands with soap and water or use an alcohol-based hand sanitizer with at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth.
- Practice good cough and sneeze etiquette.
- Routinely disinfect high touch points, facilities, work areas, personal electronics, and shared equipment and spaces.
- Consult <https://www.osha.gov/SLTC/covid-19/controlprevention.html> for further health and safety guidance.

Wash your hands often with soap and water for at least 20 seconds, especially after you have been in a public place, or after blowing your nose, coughing, sneezing, or touching your face. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth, and wash your hands after touching your face.

If you are in a private setting and do not have on your cloth face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Then throw used tissues in the trash. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with alcohol-based hand sanitizers with greater than 60% ethanol or 70% isopropanol as the preferred form of hand hygiene.

If you are using public transportation, wear a mask before entering the transport and avoid touching surfaces with your hands. Upon disembarking, wash your hands or use alcohol-based hand sanitizers with greater than 60% ethanol or 70% isopropanol as the preferred form of hand hygiene as soon as possible and before removing your mask.

Those students who volunteer or are assigned to work in the PC Community Care Pharmacy or the PCSP Wellness Center must follow the COVID-19 Preparedness Plan for PCSP Wellness Center and PC Community Care Pharmacy.

Students do not need to wear goggles or face shields as part of the general activity on campus. Good hand hygiene and avoiding touching your face are generally sufficient for non-healthcare environments.

Eating on Campus:

Before and after eating, you should wash your hands thoroughly to reduce the potential transmission of the virus.

When eating on campus, you must wear your mask or face covering until you are ready to eat and then replace it afterward. You must maintain at least six feet of distance between each person, including lines and seating arrangements.

Wipe all surfaces, including tables, refrigerator handles, coffee machines, etc., after using in common areas.