

## Instructions for CITI training

CITI training can be found at the URL below:

<https://www.citiprogram.org/>

Before you can start your training, you will need to create a user account on the CITI program website. The instructions for creating a new user account are given below. If you have already created an account, please do not create a new account. If you have forgotten your password, select the option to retrieve your username or reset your password and follow the corresponding prompts.

### Instructions:

1. Select option "Create an account."
2. Enter "Presbyterian College" in the search box. Click on "Continue to Step 2."
3. Enter your name and email address. Click on "Continue to Step 3."
4. Create a username and password for your account. Select a security question and answer. Click on "Continue to Step 4."
5. Fill in gender and ethnicity information. Click on "Continue to Step 5."
6. Select appropriate options for Continuing Education credit. Click on "Continue to Step 6."
7. Fill in information requested by Presbyterian College. Click on "Continue to Step 7."
8. Select the curriculum based on the type of research you perform.\* Click on "Complete Registration."

\*There are several curriculum options available for CITI training. Please choose the option for Biomedical or Social Science research that best relates to your research.

You are now enrolled in the CITI training and can complete the training modules you have selected. If you have any questions about CITI training, please feel free to contact either of the IRB co-chairs listed below.

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